

DATA ITEM DESCRIPTION			Form Approved OMB No. 0704-0188	
1. TITLE Contractor's Corrective Action Plan		2. IDENTIFICATION NUMBER DI-NMT-80501		
3. DESCRIPTION / PURPOSE 3.1 The Contractor's Corrective Action Plan delineates the contractor's (proposed) corrective actions with regard to breached or anticipated to be breached contractual requirements. 3.2 The plan is used to evaluate the contractor's (proposed) corrective actions.				
4. APPROVAL DATE (YYMMDD) 871230	5. OFFICE OF PRIMARY RESPONSIBILITY (OPR) A/MSMI	6a DTIC APPLICABLE	6b GIDEP APPLICABLE	
7. APPLICATION / INTERRELATIONSHIP 7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract. 7.2 A prerequisite for application of this Data Item Description is a contractual tasking requirement for the contractor to develop and evaluate corrective actions when contractual requirements are breached or are anticipated to be breached.				
8. APPROVAL LIMITATION	9a APPLICABLE FORMS	9b. AMSC NUMBER A4282		
10. PREPARATION INSTRUCTIONS 10.1 <u>Format</u> . The Contractor's Corrective Action Plan shall be in a contractor selected format and shall be typewritten on 8 1/2 x 11 inch white bond paper. When necessary to provide clarification (e.g., identification of the items, parts, materials, processes); detailed diagrams, drawings, sketches, photographs, etc., shall be included in conjunction with the text. When consistent with an effective presentation, the contractor's selected format used in the initial submission shall be used for subsequent submissions including revisions. 10.2 <u>Content</u> . The Contractor's Corrective Action Plan content shall be as follows: 10.2.1 <u>Title Page</u> . The Title Page shall contain the following: a. Contractor assigned (sequential) number with appropriate revision letter. b. Descriptive title (e.g., "Contractor's Corrective Action Plan for Resolving a Deficiency in the A3 Assembly of the Mark V Sight.") c. Contract numbers of the affected Government contracts. d. Contractor's (business) name, address, and telephone number. e. Contractor's Point of Contact's name and telephone number. f. Date of the Corrective Action Plan. 10.2.2 <u>Executive Summary</u> . An executive summary of the Contractor's Corrective Action Plan. <p style="text-align: right;">(Continued on Page 2)</p>				
11. DISTRIBUTION STATEMENT DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.				

10. PREPARATION INSTRUCTIONS (Continued)

10.2.3 Table of Contents. Identification of the (major) content elements contained in the Contractor's Corrective Action Plan indexed to page numbers.

10.2.4 Contractual Impact. Delineation of the impact of the Contractor's Corrective Action Plan on the contractual requirements (e.g., performance, schedules, prices, costs) correlated to the affected Government contracts (reference 10.2.1 c.).

10.2.5 Contractual Warranties. Identification of any contractual warranties breached or anticipated to be breached correlated to the affected Government contracts (reference 10.2.1 c.).

10.2.6 Item Identification. Identification (e.g., serial numbers, types, nomenclature, part numbers, National Stock Numbers, commercial part numbers) of the affected items (e.g., materials, pieceparts, components, subassemblies, assemblies, equipments, systems) correlated to the affected Government contracts (reference 10.2.1 c.).

10.2.7 Item Status. Identification of the status (e.g., purchased, manufacturing in process, manufacturing completed, tested, inspected, accepted, shipped, returned, under warranty) and quantities of the affected items including their current location correlated to the Item Identification (reference 10.2.6).

10.2.8 Item Characteristics. Delineation of those item characteristics which breach or are anticipated to breach the contractual requirements (include identification of the contractual requirements) correlated to the Item Identification (reference 10.2.6).

10.2.9 Corrective Actions. Delineation of the corrective actions including retrofit corrective actions and identification of the corrective actions effectivity (e.g., dates, events) correlated to the Item Identification (reference 10.2.6).

10.2.10 Corrective Actions Effectiveness. Delineation of the test requirements including test equipment and test procedures necessary to evaluate and demonstrate the effectiveness of the corrective actions correlated to the Corrective Actions (reference 10.2.9).

10.2.11 Item Testing Requirements. Identification of the previous testing including test procedures, test requirements, and test schedules which will be invalidated by accomplishment of the Item Corrective Actions (reference 10.2.9). Delineation of any additional and repeat testing which will be required including test procedures, test requirements, and test schedules. Previous, repeat, and additional testing shall be correlated to the Item Identification (reference 10.2.6).

10.2.12 Item and System Impact. Delineation of the impact of the Corrective Actions (reference 10.2.9) on the item and system characteristics (e.g., reliability, quality, safety, performance, maintainability, logistic support) correlated to the affected Government contracts (reference 10.2.1.c).

10.2.13 Item Disposition. Delineation of item disposition for items no longer usable or rendered obsolete including piece parts and materials. Identification shall be correlated to the Item Identification (reference 10.2.6).

10. PREPARATION INSTRUCTIONS (Continued)

10.2.14 Affected Documentation. Identification of the documentation and delineation of the required changes to the documentation affected by the Corrective Actions (reference 10.2.9) including the documentation change action schedules correlated to Item Identification (reference 10.2.6).

10.2.15 GFM/GFE Impact. Identification (e.g., serial numbers, types, nomenclature, part numbers, National Stock Numbers, commercial part numbers) of Government Furnished Material (GFM) and Government Furnished Equipment (GFE) affected by the Corrective Actions (reference 10.2.9) including delineation of the quantities, manner affected, current location, and changes to GFM/GFE requirements including schedules correlated to the affected Government contracts (reference 10.2.1.c).

10.2.16 Government Actions. Identification of any required Government actions including delineation of time and event schedules. Identification of the consequences of not meeting the scheduled actions. Identification shall be correlated to the affected Government contracts (reference 10.2.1.c).

10.2.17 Summary Recommendations and Conclusions. Delineation of additional comments, recommendations, conclusions, and data applicable to the Contractor's Corrective Action Plan.

10.2.18 Revisions. Any Contractor's Corrective Action Plan revision shall highlight (e.g., asterisks, margin liners) the changes to the basic plan being revised.