

**DATA ITEM DESCRIPTION**

FORM APPROVED  
OMB NO 0704-0188

Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to Washington Headquarters Services, Directorate for Information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, Va 22202-4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503

**1. TITLE**

REQUEST FOR GOVERNMENT FURNISHED MATERIEL

**2. IDENTIFICATION NUMBER**

DI-MGMT-80408A

**3. DESCRIPTION/PURPOSE**

- 3.1 The Request for Government Furnished Materiel contains the information required to identify and respond to a contractor's request for Government Furnished Materiel (GFM).
- 3.2 The request enables the supply activity to furnish GFM without interrupting the contractor's productivity.

**4. APPROVAL DATE**  
(YYMMDD)  
910424

**5. OFFICE OF PRIMARY RESPONSIBILITY (OPR)**  
A/AMSMC-MMD

**6a. DTIC APPLICABLE**

**6b. GIDEP APPLICABLE**

**7. APPLICATION/INTERRELATIONSHIP**

7.1 This Data Item Description (DID) contains the format and content preparation instructions for the data product generated by the specific and discrete task requirement as delineated in the contract.

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**8. APPROVAL LIMITATION**

**9a. APPLICABLE FORMS**

**9b. AMSC NUMBER**  
A6107

**10. PREPARATION INSTRUCTIONS**

- 10.1 Format. The Request for Government Furnished Materiel format shall be an 80 column Electronic Accounting Machine (EAM) card format.
- 10.2 Content. The Request for Government Furnished Materiel content shall be as follows:
  - 10.2.1 Item 1 - DOCUMENT IDENTIFIER CODE (DIC) (CC 1-3). Code which identifies the purpose of this transaction and the system to which it pertains.
    - a. "AO\_" for requisition. Third position of the DIC will be specified in contract.
    - b. "AT\_" follow-up which converts to AO\_ if no record of AO\_. Third position of the DIC is the same as the AO\_.
    - c. "AC1" for cancellation request.
    - d. "AF1" for follow-up to requisition.

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**11. DISTRIBUTION STATEMENT**

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

Block 7, Application/Interrelationship (Continued)

7.2 This DID is applicable to contracts in which the Government is required to furnish Government materiel to a contractor.

7.3 This DID supersedes DI-MGMT-80408.

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Block 10, Preparation Instructions (Continued)

e. "AM" for requisition modifier. Perpetuate third position of demand document. This transaction may only be used to modify the project code, priority designator, advice code, and/or required delivery date.

10.2.2 Item 2 - ROUTING IDENTIFIER CODE (RIC) (CC 4-6). Code which identifies the address to which this transaction is to be sent. The RIC shall be the Management Control Activity (MCA) specified in the contract.

10.2.3 Item 3 - MEDIA AND STATUS CODE (CC 7). Code which specifies the type of supply status to be furnished. To be as specified in the contract.

10.2.4 Item 4 - NATIONAL STOCK NUMBER (NSN) (CC 8-22). The appropriate thirteen digit National Stock Number (NSN) of authorized GFM as specified in the contract.

10.2.5 Item 5 - UNIT OF ISSUE (UI) (CC 23-24). The two position alphabetic abbreviation expressing a determinate quantity of an item that will be issued and by which accountable records are maintained. To be as specified in the contract.

10.2.6 Item 6 - QUANTITY TO BE REQUISITIONED (CC 25-29). Appropriate quantity right justified and zero filled. Example 100 shall be written as 00100. Not to exceed quantities cited in the contract unless authorized by the Procuring Contracting Officer (PCO).

10.2.7 Item 7 - REQUISITIONER ADDRESS (CC 30-35). Six position Department of Defense Activity Address Code (DODAAC) which is assigned to the contractor after contract award. This DODAAC shall be obtained from the PCO and authorizes the contractor to receive or ship materiel and facilitates billing.

10.2.8 Item 8 - REQUISITION DATE (CC 36-39). The Julian date in the document number assigned by the requisitioner (example: January 1, 1987, shall be written as 7001).

10.2.9 Item 9 - SERIAL NUMBER CODE (CC 40-43). Number used to identify a specific document number shall be contractor assigned, beginning with 0001 for each requisition date, unless specified in the contract.

10.2.10 Item 10 - DEMAND CODE (CC 44). Constant "N" which indicates to the materiel manager that this is a nonrecurring requirement.

10.2.11 Item 11 - SUPPLEMENTARY ADDRESS (CC 45-50). This field is to be filled only in those cases in which the contract provides for shipment of materiel to a subcontractor. In those cases, a six position DODAAC is assigned to the subcontractor after contract award. This DODAAC shall be obtained from the PCO and authorizes shipment of materiel to subcontractor, this field shall be left blank.

## Block 10, Preparation Instructions (Continued)

- 10.2.12 Item 12 - SIGNAL CODE (CC 51). Designates to the MCA the field(s) containing DODAAC(s) of the receiving and billing activity. To be as specified in the contract.
- 10.2.13 Item 13 - FUND CODE (CC 52-53). Code identifying the appropriation fund, fiscal year, and whether transaction is reimbursable or nonreimbursable. To be as specified in the contract.
- 10.2.14 Item 14 - DISTRIBUTION CODE (CC 54). Identifies MCA to receive status. To be as specified in the contract.
- 10.2.15 Item 15 - BLANK (CC 55-56).
- 10.2.16 Item 16 - PROJECT CODE (CC 57-59). Identifies transactions for specific projects or programs for funding and costing. To be as specified in the contract.
- 10.2.17 Item 17 - PRIORITY (CC 60-61). Code assigned to incoming requisition to define priority of processing within the issue routine. To be as specified in the contract.
- 10.2.18 Item 18 - REQUIRED DELIVERY DATE (CC 62-64). Calendar day by which materiel is required. Julian day, example: 15 Jan shall be written as 015. Optional field which may be left blank.
- 10.2.19 Item 19 - ADVICE CODE (CC 65-66). Alphanumeric code used by requisition originators to provide instructions to the MCA. To be as specified in the contract.
- 10.2.20 Item 20 - BLANK (CC 67-69).
- 10.2.21 Item 21 - CONTRACT CALL ORDER NUMBER (CC 70-73). If applicable, enter the four position call order number. If no call order exists, this field shall be left blank.
- 10.2.22 Item 22 - CONTRACT LINE ITEM NUMBER (CLIN) (CC 74-77). Mandatory entry, must contain the four position CLIN against which the GFM is requested.
- 10.2.23 Item 23 - SUBORDINATE CONTRACT LINE ITEM NUMBER (SUB-CLIN) (CC 78-79). Enter the two position SUB-CLIN, if applicable. If no SUB-CLIN exists, this field shall be left blank.
- 10.2.24 Item 24 - BLANK (CC 80).